

## Football Semifinal Teleconference

- ❑ Visiting Team/Home Team/Date/Time
- ❑ **8 Player Through 2A – Home Team Based on IHSAA Ranking**
- ❑ **3A Through 5A- Home Team Based on Final Week 9 RPI**
  - 8 Player-  
**Wednesday, November 13, 2024**  
Game #1 10:00 AM St. Mary's, Remsen (11-0) [Visitor] vs. Bishop Garrigan, Algona (11-0) [Home]  
Game #2 1:00 PM Gladbrook-Reinbeck (10-1) [Visitor] vs. Lenox (11-0) [Home]
  - Class A-  
**Thursday, November 14, 2024**  
Game #1 10:00 AM Madrid (9-2) [Visitor] vs. West Hancock (11-0) [Home]  
Game #2 1:00 PM Tri-Center (10-1) [Visitor] vs. Saint Ansgar (10-1) [Home]
  - Class 4A-  
**Thursday, November 14, 2024**  
Game #3 4:00 PM Lewis Central (10-1) [Visitor] vs. Pella (10-1) [Home]  
Game #4 7:00 PM North Scott (9-2) [Visitor] vs. North Polk (11-0) [Home]
  - Class 1A-  
**Friday, November 15, 2024**  
Game #1 10:00 AM Wilton (10-1) [Visitor] vs. Grundy Center (11-0) [Home]  
Game #2 1:00 PM Hinton (10-1) [Visitor] vs. Dike-New Hartford (10-1) [Home]
  - Class 5A-  
**Friday, November 15, 2024**  
Game #3 4:00 PM Valley (9-2) [Visitor] vs. Dowling Catholic (10-1) [Home]  
Game #4 7:00 PM Southeast Polk (7-4) [Visitor] vs. Iowa City, Liberty (10-1) [Home]
  - Class 2A-  
**Saturday, November 16, 2024**  
Game #1 10:00 AM Spirit Lake (10-1) [Visitor] vs. PCM (11-0) [Home]  
Game #2 1:00 PM Van Meter (10-1) [Visitor] vs. West Lyon (11-0) [Home]
  - Class 3A-  
**Saturday, November 16, 2024**  
Game #3 4:00 PM Wahlert Catholic (11-0) [Visitor] vs. Sergeant Bluff-Luton (11-0) [Home]  
Game #4 7:00 PM Mount Vernon (10-1) [Visitor] vs. Humboldt (10-1) [Home]

### Head Coach Information-

Teams playing the first game each day will be allowed access to the field 1 hour prior to game time.

You will have 30 minutes of guaranteed warm-up time. You do not have to leave the field prior to your game. **Athletes need to either be in pads or wearing a shirt during warmups.** UNI representatives will talk with head coaches regarding the time schedule.

Television format. There will be one 90 second timeout per quarter. This will be an official's timeout and not charged to either team. At approximately the 1 minute 15 second mark, teams will be told to head toward the field and at two minutes, the ball will be marked ready for play. The break between the 1<sup>st</sup> quarter and 2<sup>nd</sup> quarter and the break between the 3<sup>rd</sup> quarter and the 4<sup>th</sup> quarter will be 2 minutes in length. Each team will receive their three timeouts per half, with

each time out being 1 minute in length. The officiating crews have been told to hold your team on the sideline until the first whistle.

Halftime- All halftimes are scheduled for 12 minutes, plus the 3-minute mandatory warm-up period. Time will not be reset if both teams come out early due to media obligations. Locker Room attendants will be near your locker room if you desire to head back to your locker room. Visiting teams may stay in the garage door area, while home teams are free to stay in the hallway leading up to the WRC. It should not interfere with the normal halftime procedures, but you will be informed if the field is not ready for you for warm-up.

**Locker Room Assignments/Field Access:**

Team locker rooms are available approx. **2 hours and 15 minutes** prior to game time. You will not be guaranteed a locker room if you show up prior to this. You may share a locker room for some of your games so please be courteous to the other teams that are in there before and after you. You will get access at the start of the second half of the game prior to yours. **Home teams will share the Women's PE or Men's Athletic locker rooms, access the field via the PEC tunnel, and warm-up on the north end of the field. Your sideline will be on the East Side of the UNI-Dome.**

**Visiting teams will exit the WRC, go outside and access the field through the vehicle entrance of the UNI-Dome. Visiting teams will warm up on the south end of the field, your sideline will be on the West Side of the UNI-Dome. Visiting teams will share the Men's PE or Women's Athletic locker rooms.**

Team Photos- We will be taking team photos during the semifinal round contests instead of the finals. We will need the home team to be ready 1 hour and 40 minutes prior to game time. The visiting team should be ready immediately after the home team has completed their photos. We will not be taking an actual team photo but will be taking individual photos of each player and coach which will then be created into a team photo. **New for this year we are asking for an assistant (assistant coach or manager) from your team to be present at the time of photos – ideally that team assistant will be able to check off names so that no one will be missed.** We have made significant efforts in the past to include everyone, but we don't know your team athletes as well as you do. Photo plans are the same as in past years. **EVERYONE must be photographed by the first photographer in line (plain white background) to be included in the team photo.** The next 2 photo stations are intended to provide images for keepsakes, photo products for proud families and to enhance everyone's experience at the Dome.

Each team playing the **first game of the session** will be asked to line up on their respective 30-yard line approximately 6 minutes prior to kickoff for the National Anthem. For 8 player teams, this will be the 11-player 30-yard line as well. After the National Anthem, your captains need to be immediately ready to go to mid-field for the mock coin toss.

Each team playing the second, third or fourth game of the session will be required to be on the field approximately three minutes prior to the kickoff. There will not be a National Anthem prior to the second, third or fourth game of the session.

You can use your own Wilson GST footballs. The IHSAA will have Wilson GST footballs on site if needed.

The UNI-Dome recommends TENNIS SHOES ONLY be worn in the Dome. If removable cleats are to be worn, cleats with metal tips are prohibited.

No sunflower seeds are allowed on the sidelines.

Awards Presentation- After going through the congratulatory line, there will be an awards presentation. Please keep your players on the field.

No interviews on the field. Those will take place off the field in a specified area.

Film Exchange- There are platforms on the east side outside the press box for videotaping purposes. Endzone cameras are permitted in the **north** concourse area of the UNI-Dome. There is room for one individual from each school to set up their endzone camera and be in that area. There are to be no cameras located in the press box area, either the coaching rooms or the areas designated for press and media. There is also electricity for one extension cord.

The University of Northern Iowa will provide training services for all contests. Water will be provided for all contests. We will follow the NFHS and IHSA Concussion protocol and procedures. UNI trainers will work with school authorities regarding all injuries.

The University of Northern Iowa will provide coolers for each school to use. There will be at least two coolers on each sideline. If you have a mixture that you would like poured into the cooler, please contact the UNI training service. **Outside coolers will not be allowed into the Dome and on the sidelines.** We have had too many instances of teams dumping water coolers onto the coach which leads to additional time being spent to vacuum up that water prior to the next contest.

### **Athletic Director Information-**

Chain Crews- Visiting Team will be contacted regarding providing a chain crew for the semifinal game. The chain crew needs to provide a clip. The vests and chain equipment will be provided. If driving separately, have them meet at the Hall of Fame Connector/North McLeod Ticket Office entrance and enter at the same time. Lewie Curtis will meet them and provide them with sideline credentials. These credentials are not part of each school's allotment. Please provide the names of the chain crew on the checklist. Please have your chain crew at the UNI-Dome 45 minutes prior to kick-off. We have a small stipend for the chain crew when they arrive.

Ball Boys- Each team is to provide two ball boys. If driving separately, have them meet at the Wellness and Recreation Center entrance located on the north side of the UNI-Dome and enter at the same time. Chad Elsberry will meet them and provide them with t-shirt and sideline credentials. These credentials are not part of each school's allotment. Please have your ball boys at the UNI-Dome 45 minutes prior to kick-off. Please provide the names of the ball boys on the checklist. T-shirt size would also be appreciated.

Veteran's Weekend Recognition- We are asking each school to select a member from their community that has been involved in the armed forces to be recognized during your semifinal round contest. Please provide the name of your community member along with a brief biographical sketch that can be read (40-50 words). We ask this person come down the stairs in the south endzone midway through the first quarter to be recognized at the end of the first quarter down on the football field. Andy and Lewie are the point people for the veteran. If they are a current member of the armed services, feel free to have them wear their service uniform. The military service personnel and their family (up to six total individuals) should report to the Pass Gate located between the Uni-Dome and the McLeod Center to receive complimentary admission.

8 Player Schools- Provide information to Este by 3 PM on November 11<sup>th</sup>

11 Player Schools – Provide information to Este by 3 PM on November 12<sup>th</sup>

Review your expense allowances found in the football postseason manual for each respective class.

**Semifinals:** Travel for the 8-player, Class A, 1-A, and 2-A schools will be reimbursed at \$4.20 per mile, one way. The Class 3-A, 4-A and 5-A schools will receive \$7.35 per mile, one way. Each school will receive an additional allowance of \$20.00 per individual, provided the school travels a

distance greater than 99 miles and did not use lodging. Schools traveling greater than 99 miles electing to use lodging will be paid \$40.00 per individual.

Team Buses- No charge to park. The team bus driver(s) need(s) to sign in at the HALL OF FAME CONNECTOR/NORTH MCLEOD TICKET OFFICE ticket entrance for free admission. Pep Bus driver needs a ticket to get in.

Designate 5 chaperones for free admission. These are to be people to help with supervision. They need to report to the Hall of Fame Connector/North McLeod Ticket Office entrance to be passed through. Again, indicate the chaperones on the checklist.

If your school has a School Resource Officer that will be in attendance at the contest and will be carrying a weapon, please contact Brooke Croshier-Sidebotham at [brooke.c-sidebotham@uni.edu](mailto:brooke.c-sidebotham@uni.edu) so that she can communicate with the necessary parties on campus. If your School Resource Officer is dressed in uniform, he/she doesn't need to check in when they arrive. If not uniform, they are asked to check in at the security station on the south deck of the facility.

#### Sideline Personnel-

8 Player & Class A - 12 sideline/press box personnel

1A & 2A- 15 sideline/press box personnel

Class 3A, 4A & 5A- 18 sideline/press box personnel

If more are needed, the IHSAA will invoice the school following both weekends in the Dome. We will use the checklist to determine the amount to be invoiced. If a late addition is needed after submitting the initial list, please email myself the addition at [jchizek@ihsaa.org](mailto:jchizek@ihsaa.org). Coaches in the press box must have a sideline/press box credential.

If someone is bringing in food for your team to eat prior to or after the contest, please communicate that information to us so we can contact the UNI-Dome. That food is not to be eaten in the UNI-Dome, but rather in the locker room area.

Administrator Passes for your superintendent, high school principal, and high school athletic director are permitted for the semifinal contest. These passes allow for free admission for the administrator and one guest into the contest. Holders of the admin card (not guests) may be on the sideline for their respective game. Please list these individuals on the checklist.

We provide a semifinal program for all 14 games. Royal Publishing may be contacting your community businesses asking for advertising for the program. We approve Royal Publishing as the IHSAA official program producer.

#### **Spectator Information-**

The University of Northern Iowa and the Iowa High School Athletic Association have a no re-entry policy. Anyone needing to leave the facility for any reason will need to purchase a ticket to gain entry back into the facility.

Tickets are \$12.50 for semifinal games which includes a facility parking fee. Tickets can be purchased at each entrance to the UNI-Dome when the gates open **(1 hour prior to game time)**. The phone number is 319-273-4849 for the UNI Ticket Office and can be purchased online.

Tickets are available for purchase online through the UNI-Dome starting at Noon on Sunday, November 5. We encourage your fans to purchase tickets online or through the school to avoid waiting in line at the UNI-Dome to purchase your ticket. There is no additional service charge for your fans to purchase tickets online if they use the special promotion code.

Here is the link:

<https://unitix.evenue.net/cgi-bin/ncommerce3/SEGetGroupList?groupCode=ISHAA&linkID=twuni&shopperContext=&caller=&appCode=>

The promotion code is specific to the day your school plays:

Wednesday, November 13 - ONESEMI

Thursday, November 14 – TWOSEMI

Friday, November 15 - THRESEMI

Saturday, November 16 - FOURSEMI

The Home team will sit on the east side of the Dome, while the visiting team will sit on the west side of the bleachers.

No seating in the first row of bleachers.

No artificial noisemakers.

No metal or sharp objects or weapons.

No signs or banners to be used in the crowd. This includes “fat heads” pictures of players on sticks, good luck posters, etc.

“Homer Hankies” Approximately 11 inches by 16 inches hankies are permissible, as are pompons that are not on a stick.

Shirts and shoes are required. Body paint is not considered a shirt.

No masks or helmets are to be worn.

UNI has implemented a clear bag policy for all athletic events at the UNI-Dome and McLeod Center. Clear bags made of plastic, vinyl or PVC that do not exceed a 12 x 6 x 12 inch size will be permitted, as well as one-gallon, resealable, clear plastic storage bags. Small bags that are not clear but do not exceed a size 4.5 x 6.5 inches will also be allowed. Prohibited bags include purses, backpacks, printed pattern plastic bags, tinted plastic bags, duffle bags, fanny packs, reusable grocery totes, mesh or straw bags, large totes and cases (for camera, binoculars, etc.). An exception may be made for some prohibited items for medical necessity after proper inspection at the gate. Please relay this message to all fans in attendance.

Anything deemed unsuitable for the IHSAA State Playoffs will be confiscated. No food or beverage may be brought into the facility.

SPECIAL NOTE: SMOKING ON THE CAMPUS OF THE UNIVERSITY OF NORTHERN IOWA, IS PROHIBITED, VIOLATORS WILL BE ISSUED WRITTEN CITATIONS, NO WARNINGS.

### **Cheerleader Information-**

Each participating school may have *twenty cheerleaders* and one mascot admitted free of charge for the semifinal round games **ALONG WITH TWO CHEERLEADING COACHES**. Cheerleaders and coaches should report to the Hall of Fame Connector/Media/Pass Gate located between the UNI-Dome and the McLeod Center. **ONLY TWENTY CHEERLEADERS WILL BE PERMITTED ON THE SIDELINE DURING THE SEMIFINAL ROUND GAMES. THERE ARE NO SUBSTITUTIONS AT HALFTIME FOR CHEERLEADERS.**

Cheerleaders are allowed to bring in a regular sized backpack, but are encouraged to leave all items not needed during the game in bus/vehicle if possible due to limited space within the confines of the field.

Prior to the start of the game the cheerleaders may not make a tunnel and/or have a **hoop/banner** which the players can run through prior to the start of the game. The fans are to remain off the field.

Cheerleaders may use signs to lead cheers and may lead their team out before the game and at halftime with a large flag. Cheerleaders are not to bring in blocks to cheer from, nor are they allowed into the stands to cheer. The flag is not to be used for any other purposes. No banners or hoops are allowed in the UNI-Dome.

**Cheerleaders are not to lead cheers between the 1<sup>st</sup> and 2<sup>nd</sup> quarter, nor are they to lead cheers between the 3<sup>rd</sup> and 4<sup>th</sup> quarter as special recognitions will occur during this time frame.**

**Additional Cheerleading Information:**

**Welcome Letter:** <https://www.iahsaa.org/wp-content/uploads/2024/11/Football-State-Cheer-Letter11.7.24.pdf>

**Uniform Reminder:** <https://www.iowacheercoaches.org/wp-content/uploads/2022/09/2022Updated-Cheer-Uniform-Requirements-and-Recommendations.pdf>

**Hair Reminder:** <https://www.iahsaa.org/wp-content/uploads/2023/11/ICCA-Revised-Hair-Document11.2.23.pdf>

**ICCA/IHSAA Adaptation:** <https://www.iowacheercoaches.org/iccaihsaa-strengthened-national-federation-spirit-rules/>

**Pep Band Information-**

Each school is allowed to bring a pep band. The first 50 pep band members are free to get in, complements of the Achieve Together program; any above that number must pay for admission. We can invoice the school for tickets after the fact, but we would like a heads up for planning purposes if you plan on bringing a pep band by shooting Jared an email at [jchizek@iahsaa.org](mailto:jchizek@iahsaa.org). There will be a designated area for each pep band to set up (visiting team section S; home team section H). Visiting team pep bands may be dropped off at the southwest entrance of the Dome, while the home team pep band may be dropped off at the northwest entrance of the Dome. There will be no use of extension cords to plug in amplification systems in the UNI-Dome. UNI will make attempts to provide head sets to the directors for communication in regards when to play. Pep bands may play during the pregame and halftime when other announcements are not being made. Once the center is over the ball, there is to be no music played by the pep band.

**Pep bands are not allowed to play during the break between the 1<sup>st</sup> and 2<sup>nd</sup> quarters and the 3<sup>rd</sup> and 4<sup>th</sup> quarters as the IHSAA has presentations at that time.**